

Ref: Agenda/Council260213.

20 February 2013

Dear Sir/Madam

I hereby give notice that a Meeting of **Biggleswade Town Council** will take place on **Tuesday 26 February 2013**, at the offices of **Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade** commencing at 7.00pm in order to transact the undermentioned items of business.

Yours faithfully



R.D.McGregor
Town Clerk

Distribution: All Town Councillors
Notice Boards (2)
Central Bedfordshire Council
Bedfordshire Constabulary
The Editor, Biggleswade Chronicle
The Editor, Biggleswade Advertiser
County Library, Biggleswade

AGENDA

1. APOLOGIES

2. DECLARATION OF INTERESTS

To receive Statutory Declarations of Interests from Members in relation to:

- (a)** Disclosable Pecuniary Interests in any agenda item
- (b)** Non-pecuniary interests in any agenda item

Members may participate in and vote on matters before the Central Bedfordshire Council Development Control Committee on which they have already expressed a concluded view in their position as a Town Councillor so long as they declare their membership of the Town Council and the way they voted on the Town Council consideration of the application.

In addition, the decisions of the Town Council in respect of planning applications would not be binding on those members of the Council who hold office at the Town Council and Central Bedfordshire Council Development Control Committee.

3. TOWN MAYOR'S ANNOUNCEMENTS

4. MEMBERS QUESTIONS

5. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions that are pertaining to matters listed on this agenda.

6. BEDFORDSHIRE CONSTABULARY

For members to receive a report from Bedfordshire Police.

7. **INVITED SPEAKER**

There is no invited speaker.

8. **MINUTES AND RECOMMENDATIONS OF MEETINGS**

- a. For members to receive and approve the Minutes of the Council meeting held on 12 February 2013 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.
- b. For members to **approve the recommendations** of the Off Street Car Parking committee meeting held on 12 February 2013 at the Offices of Biggleswade Town Council, The Old Court House, Saffron Road, Biggleswade.

Items as listed on OSCP agenda:

7) **ITEMS FOR CONSIDERATION**

a) **NEW INN WALKWAY**

For members to consider ongoing problems with the New Inn walkway

Members **RECOMMENDED** that in light of the decision made at full Council on the Planning application for the New Inn, that no further discussions take place on this item.

b) **STREET CLEANING**

Members considered a report from Craig Siddle Service Manager- Operations Waste Services.

It was **RECOMMENDED** that Town Council review and ask for another report in 6 months time.

c) **HITCHIN STREET**

Members received an update on Hitchin Street improvement scheme & considered a petition from traders in Hitchin Street asking for the reversal of traffic in Hitchin Street.

It was **RECOMMENDED** that Town Council support in principle the reversal of traffic flow in Hitchin Street, subject to cost and other issues that need to be considered.

d) **BIGGLESWADE CHRISTMAS LIGHTS**

Members considered the Biggleswade Christmas lights.

A copy of comments from some Biggleswade residents was attached to the agenda

Cllr Mrs M Russell said that Town Council was approached by the Chamber of Trade who said that they could not fund the Christmas lights and they asked Council to take them on. It was slightly less cost to Town Council as insurance was already in place.

Town Council, as with all contracts, needed to obtain 3 quotes for the Christmas lights.

A visual inspection was carried out on the old lights and they were found to be uneconomical and needed rectifying, there were unfit for purpose in their present state.

Town Council chose Lamps & Tubes blindly, as when the quotes are presented to Council, the name of the company is blocked out. Sandy Town Council chose the same company.

LED lights use less electricity but are more expensive to buy.

Town Council have entered into a 3 year contract, and it would not be possible to do too much other than add to the lights if necessary. The Committee will meet with Lamps and Tubes soon to look at 2013/ 2014 Christmas lights.

Cllr Mrs H Ramsay said that Town Council legally has to obtain 3 quotes. There were no lights in Hitchin Street as the roadwork's overran. The power points are ready for the lights in the future.

Cllr D Albone said that the committee came to the right decision it was all that could be done at the time; but we do need to consider festoons in future years.

Cllr G Wilson said he thought the lights were bland but the Christmas tree looked superb; it was a shock as the lights were entirely different.

Cllr T Woodward thanked the Committee for all their hard work, if they had not stepped in, there wouldn't have been any Christmas lights. It's not ideal, but something had to be done.

Cllr D Albone said that we need to start planning for this year and try and keep people informed in what direction we are going.

It was **RECOMMENDED** that OSCP Committee hold a meeting with Lamps & Tubes and take the results of this to the next OSCP meeting.

Items e and f where deferred to the next OCSP meeting

e) MARKETS

For members to consider the introduction of specialist markets for Biggleswade.

This item was **DEFERED** to the next meeting of the Off Street Car Park Committee.

f) CCTV PLAN

For members to consider the CCTV Plan 2013 – 2017

This item was **DEFERED** to the next meeting of the Off Street Car Park Committee.

g) REQUEST FOR PARKING

The Town Council has received a request from contractors who will be carrying out renovation works to 36 High St, Biggleswade, SG18 0JL. The Contractors would like to pay for the use of two dedicated parking spaces in the White Hart car park while the renovation works are being carried out.

It was **RECOMMENDED** that Town Council refuse this request; that the Contractors offload and are advised that they can park in Rose Lane car park free of charge.

h) Request from Henry Harris

Correspondence was received from Henry Harris requesting permission to hold a Fun Fair on the Market Square, to arrive after 6pm on Tuesday 18 June and remain there until Saturday 22 June (Carnival Day).

The Farmers Market is due to take place on Wednesday 19 June.

It was **RECOMMENDED** that permission be granted and that the Farmer's market be moved to Wednesday 12 June.

i) Commuter parking in Dells Lane, Mead End and Tennyson Avenue, Biggleswade

Correspondence was received from residents of the above area regarding commuters who do not wish to pay the fee to park at the railway station car park, parking on these roads.

The double yellow lines added at the junction of Dells Lane and Mead have resulted in cars parking on the opposite side of the road causing major obstructions to traffic flow in Dells Lane and Mead End.

Cars are left overnight and on occasions for a whole week, visitors and tradesmen attending residents have nowhere to park.

The residents are requesting restricted parking enforcement such as has been implemented in Saffron Road.

It was **RECOMMENDED** that Town Council support the residents' requests.

9. MATTERS ARISING

- a. Minutes of the Council meeting held on 12 February 2013

10. PLANNING APPLICATIONS

- a. **CB/12/04452/REN – Land and Buildings on the North West Side of, Back Street, Biggleswade**
Renewal of Planning Permission: CB/09/6568/REN erection of 4 no terraced dwellings following demolition of existing garage block (Replacement of planning permission MB/04/01185/FULL dated 12 November 2004)
- b. **CB/13/00481/FULL – 97 Potton Road, Biggleswade**
Removal of Condition No 2 of planning permission CB/12/02105/FULL dated 09/08/2012 "The external finish of the walls and roofing materials to be used for the extension shall match that of the existing building as closely as possible, unless otherwise agreed in writing by the Local Planning Authority"
- c. **CB/13/00440/FULL – 30 Foxglove Drive, Biggleswade**
Replacing an existing conservatory with a masonry extension with tiled roof.
- d. **CB/13/00561/LB – 2 Market Square, Biggleswade**
Erection of security shutters to existing shop front.

11. ACCOUNTS

a. **Financial Administration**

For members to receive and adopt the following accounts:

- i. Detailed Balance Sheet to 31 January 2013
- ii. Summary of Income & Expenditure.
- iii. Current Bank Account, receipts and payments to 31 January 2013

12. ITEMS FOR CONSIDERATION

a. **The Bedfordshire Regimental Memorial Appeal**

The organisation above is hoping to erect a memorial to the Bedfordshire Regiment in time for the centenary of the outbreak of the 1st World War.

They have been granted permission to use a site at the entrance to the Tyne Cot British Military Cemetery visitors centre at Zonnebeke in Belgium wherein lie the graves of 18 soldiers of the Bedfords along with names of a further 275 engraved on Tyne Cot memorial to the missing, which is an extension of the Menin Gate memorial to the missing at Ypres which carries the names of a further 477.

The memorial will be placed alongside a path which sees 1000's of visitors each year and will be alongside existing memorials to the Notts and Derby Regiment (the Sherwood Foresters) and the Kings Own Yorkshire Light Infantry.

They need to raise the sum of £5,000 to have this memorial manufactured, taken to Belgium and erected and have written to Town and Parish Councils in Bedfordshire asking for financial assistance.

Members are asked to consider this request.

13. ITEMS FOR INFORMATION

a. Planning application outcomes

A report detailing the outcome of recent planning applications is attached to this agenda.

b. Provisional Minutes of the Joint Committee meeting held on 16 January 2013

For Members to receive provisional minutes of the Joint Committee meeting held on 16 January 2013.

c. Appeal decision – ASDA Stores Ltd, Church Street, Biggleswade

CB/12/02672/VOC - Variation of condition 3 (hours of opening) attached to planning ref: 05/01588/FULL for the construction of a retail store with catering facilities, bakery, pharmacy, dry cleaners, creche & associated parking, store serving & access arrangements granted 29/11/2002 to read 'the premises shall only be open to customer between the hours of 7am & 11pm Mon to Fri & 7am to 10pm Saturday & Sunday' as apposed to the approved hours of opening that are 7am-10pm Monday to Sunday. Town Council **objected** to this application on 14/08/2012.

Town Council has been notified that planning permission has now been granted.

A copy is attached to this agenda.

14. PUBLIC OPEN SESSION

A period of up to 15 minutes is permitted to allow members of the public to ask questions.

15. EXEMPT ITEMS

The following resolution will be moved that is advisable in the public interest that the public and press are excluded whilst the following exempt item issue is discussed.

Pursuant to section 1(2) of the public bodies (Admission to Meetings) Act 1960 Council resolve to exclude the public and press by reason of the confidential nature of the business about to be transacted.

16. **EXEMPT ITEMS**

a. **Provisional Minutes of the Joint Committee meeting held on 16 January 2013**

For Members to receive provisional minutes of the Joint Committee meeting held on 16 January 2013.